

Overtime Tracking System

Change Log

CHANGES FROM VERSION 7.0.0 → 7.0.1:

- Fixed warning colors on Total page.
- Fixed N/A error in the Paid column on the Total page.
- Fixed check box on OT Slip page to properly change from cash to time.
- Fixed Paid Check X fields to properly insert hours into the Total page.
- Added captions for tax #, log numbers, and quarterly totals to the Long OT Slip page.
- Fixed the link process when clicking on the date in the Data page with MEO 75 Day selected.

CHANGES FROM VERSION 6.1.2 → 7.0.0:

- Fixed warning colors on Total page.
- Fixed link for Jan 1st on Data page.
- Fixed the automatic hiding of the OT 49 on program close.
- New Year Prep function will now default to time if Exec. Staff option selected.
- RDO Update function will now prompt for a starting date.
- Fixed an error with the New Year Prep function.
- Fixed the display of hours on the 28 Slip when taking multiple days of comp time.
- Embedded user manual in program to increase availability.
- Added the Unscheduled Overtime Report form.
- Colons are no longer required in any field that accepts military time.
- Various code and data validation enhancements.
- Added automatic and manual update check.
- Renamed the New Year Preparation button for better clarification.
- Added a paid column to the Data page to provide more detail on what overtime is on each check.
- Added an Employee Relations option in the Day Off Type field on the Data and Calendar pages.
- Added a Military Leave option in the Day Off type fields on the Data and Calendar pages.
- Renamed the "Show Aux Column" to "Show Rate Column" on the Options page.
- Calculations for cash OT paid on each check is now automated. Fields to modify the auto generated amount are available on the Options page.
- Fixed reference errors on the OT 49 Page.
- Launched online portal at <http://www.ottrack.com>

CHANGES FROM VERSION 6.1.1 → 6.1.2:

- Fixed various night diff calculation errors.
- Working vacation will now not be reflected on the night diff form.
- Expanded print area on night diff form.
- Improved the automatic shading of unused days on the night diff form.
- Threshold for next scheduled tour is now 51% of your normal tour.
- Fixed a rounding error with the display of remaining comp time.

CHANGES FROM VERSION 6.1.0 → 6.1.1:

- Fixed an error with the selection of your OT rate and tour.
- Fixed various night diff calculation errors.

CHANGES FROM VERSION 6.0.2 → 6.1.0:

- Fixed an error with the quarterly totals on the OT Slip page.
- Fixed the reference number field on the OT Slip page to display a leading zero.
- Fixed formatting and calculation errors on the Night Diff page.
- Added the month of May to the drop down list on the Night Diff page.
- Modified the time for when the date is changed to the following day on the OT Slip page.
- Removed upgrade support for releases prior to version 5.
- Added additional options for tours and OT rate.
- Fixed an error with the New Year Preparation with incrementing the first tour number.
- Tour is now always 8 hours when working vacation.
- Time OT now displays properly when working vacation.
- Vacation and chart days now remain allocated when looking at historical data.
- New Year Preparation function will now automatically determine the first pay date and fill in some Options page fields.
- Uniform and civilian MOS checkboxes on the 28 Slip page are now automated.
- Added tracking capability for military days.
- Added identification to the cut ends of slips for proper trash accountability and control.
- Added Jury Duty as an option on the Data and Calendar pages.
- OT Slips will now account for a civilian's unpaid meal period.
- Changed the 28 Slip to state comp time instead of lost time.
- Using comp time now always reflects hours and minutes on the 28 Slip.
- Colons are no longer necessary when entering times in the Data and Options page.

CHANGES FROM VERSION 6.0.1 → 6.0.2:

- Fixed an error when using the RDO update function.
- Fixed a conditional formatting error on the Data page.
- Fixed the print area on the Total page.

CHANGES FROM VERSION 6.0.0 → 6.0.1:

- Fixed an error when using the RDO update function.
- Fixed several calculation errors with the Night Diff form.
- Fixed several conditional formatting errors.

CHANGES FROM VERSION 5.4.0 → 6.0.0:

- Fixed a date error on the OT Slip page.
- Removed the Slip ID column from the Data page. Clicking the date will now perform the link functions.
- Added a Scheduled Start column to the Data page to record your scheduled start time each day.
- Locked out the pay date field on the Total page. Users can use the New Year Preparation function to modify the program year.
- Added ability to print Night Shift Differential Request forms.
- Added data validation to the normal tour and secondary tour fields on the Options page.
- Added data validation to the overtime rate and secondary rate fields on the Options page.
- The number of days for a 28 is now automatically determined.
- Added an option that will allow users to choose whether their vacation and chart time are tracked as days or in hh:mm format.
- Fixed an error with the cash and time checkboxes on the OT Slip page.
- Added progress bars to functions that require extended processing time.
- Fixed an error with updating the calendar after changing the current year.

CHANGES FROM VERSION 5.3.5 → 5.4.0:

- Fixed a calculation error on the Total page with the expected amount of overtime.
- Fixed a VBA error when clicking the link on the Data page for the 28 Slip.
- Added MEO 75 Day and Cmdr. Day to the Day Off Type menu on the Data page.
- Added color coding choices for Vacation Pick, Death in Fam., Union Day and Cmdr. Day to the Calendar page.
- Added additional color choices to the Calendar page.
- Moved the labels on the Charts page to make them more visible.
- The Vacation Pick option will now deduct from your vacation days on the Total page once the date has passed.
- Vac. / Chart Day Breakup option value will now carry over with an upgrade.
- Simplified the Comp Time calculation on the Total page.
- Added an option for Executive Staff on the Options page to modify the program for Captains and above.
- For executive staff, the 49 required for overtime can now be printed from within the program.
- Added multiple comments throughout the program.

CHANGES FROM VERSION 5.3.4 → 5.3.5:

- Fixed a calculation error on the Total page with Comp time when using Secondary tour information.

CHANGES FROM VERSION 5.3.3 → 5.3.4:

- Fixed a spelling error in a drop down on the Data page that affected the Calendar page.

CHANGES FROM VERSION 5.3.2 → 5.3.3:

- Fixed an issue with taking a day off in comp time did not deduct from the Total page.

CHANGES FROM VERSION 5.3.1 → 5.3.2:

- Fixed an issue with the Upgrade function making all overtime Cash.

CHANGES FROM VERSION 5.3.0 → 5.3.1:

- Added an option to the Day Off Type field on the Data page for Death in the Family.
- Added an option to the Day Off Type field on the Data page field for Vacation Pick.
- Fixed an error with the Monthly Cap field on the Options page when upgrading from older versions.
- Modified the Update RDOs function to only switch RDO and Working values.

CHANGES FROM VERSION 5.2.2 → 5.3.0:

- Fixed another formatting issue on the OT Slip page that concealed the time when starting or ending a tour at 0000 hours.
- Fixed a column width issue causing the OT Slip to print on two pages on some printers.
- Fixed a formatting issue with the leap year row on the Data page.
- Fixed a calculation error with working vacation.
- Links from the Data page will now forward to both the OT Slip page and 28 Slip page appropriately.
- Fixed a saving error when closing just the workbook and not the entire Excel application.
- Added an expected column to the pay chart on the Total page.
- Added a button to the Options page that automatically fills in your RDOs on the Data page.

- Changed the Quarterly Cap field to a monthly cap and also converted it to hh:mm format from currency.
- Added color coded warnings in the month cash column on the Total page as you approach or exceed the monthly overtime cap.
- Added a field to the OT Slip page to allow for overriding the default incident time.
- Unlocked the PMS Event Code area on the OT Slip page so that OT codes can be entered.
- Added a button to the Options page that wipes all data from the program and prepares it for a new year.

CHANGES FROM VERSION 5.2.1 → 5.2.2:

- Changed the formatting on the Secondary Rate field on the Options page.
- Fixed a problem with the Save As functionality.
- Fixed a formatting issue on the OT Slip page that concealed the time when starting or ending a tour at 0000 hours.

CHANGES FROM VERSION 5.2.0 → 5.2.1:

- Fixed a calculation error with the From Date field on the 28 Slip page.
- Simplified calculations on the 28 Slip page.

CHANGES FROM VERSION 5.1.9 → 5.2.0:

- Added functionality to properly breakdown vacation and chart days for MOS with 12 hour or similar tours.
- Removed the screen updates when changing certain options on the Options page.
- Removed the save prompt on the old version when upgrading.
- Modified the upgrade function to also import the first pay date from the previous file.
- Fixed some inconsistent fonts on the Total page.
- Increased the size of the selection fields on the 28 Slip page.
- Added options to the Options page to hide various parts of the overtime slip as desired.
- Added highlighting to the first pay date of the year to indicate that it can be changed.
- Calendar will no longer show changes until update is complete. This will speed up the process.
- Added data validation to most of the user inputs to prevent code errors.
- Changed the reason on the 28 Slip to also reference the reason column from the Data page.
- Changed the location on the 28 Slip to reference the location column from the Data page. It defaults to Residence if no location is provided.
- Added a new chart type for MOS working the 3 on / 3 off chart.
- Modified the protection scheme for the entire program.
- Disabled the program when macros are disabled.

CHANGES FROM VERSION 5.1.8 → 5.1.9:

- Fixed a problem with the month links on the Total page.
- Unlocked the fields to allow input of travel time on the OT Slip page.
- Fixed a grammar error on a comment on the Options page.
- Fixed a calculation error in the date from field on the 28 Slip page.

CHANGES FROM VERSION 5.1.7 → 5.1.8:

- Fixed a problem with the date links on the Data page.
- Moved the labels for cash and time on the Charts page.

CHANGES FROM VERSION 5.1.6 → 5.1.7:

- Added the ability to click the slip number on the Data page which will take you to the OT slip.
- Changed the label for the pay periods on the Total page and added a comment to the field.
- Changed the color of the column labels on the Charts page to be more visible.

CHANGES FROM VERSION 5.1.5 → 5.1.6:

- Changed the upgrade function to properly pull in the supervisor information from prior versions.

CHANGES FROM VERSION 5.1.4 → 5.1.5:

- Changed the caption on the Options page and OT Slip page to reflect the removal of the SSN.
- Changed the fonts on the OT Slip page and the 28 Slip page to all use a common font.

CHANGES FROM VERSION 5.1.3 → 5.1.4:

- Fixed the OT Slip page scheduled start date field to check the correct cells.
- Fixed the OT Slip page tour number field to refer to the date on the Data page.

CHANGES FROM VERSION 5.1.2 → 5.1.3:

- Fixed the 28 Slip page to check the start tour override field for the dates to appear properly.

CHANGES FROM VERSION 5.1.1 → 5.1.2:

- Fixed the 28 Slip page to correctly display the days off for Ops Desk personnel.

CHANGES FROM VERSION 5.1.0 → 5.1.1:

- Added a checkbox for other type of leave on the 28 Slip page.
- Fixed the margins and alignment for the 28 Slip page.

CHANGES FROM VERSION 5.0.2 → 5.1.0:

- Fixed an error with the cash and time checkboxes on the OT Slip page.
- Reinstalled the hour addition area on the Totals page due to several requests.
- Set the default for displaying all columns on the Data page to Yes.
- Set the default for displaying the OT colors on the Calendar page to Yes.
- Added a comment to better explain the Secondary Information on the Options page.
- Removed the Save button from the Options page and set the system to auto save.

CHANGES FROM VERSION 5.0.1 → 5.0.2:

- Removed stray data validation from the OT Slip page.
- Fixed a problem with the cell reference for the incident start time on the OT Slip page.

CHANGES FROM VERSION 5.0.0 → 5.0.1:

- Removed stray data validation from the calendar page.
- Updated the 28 slip to reflect recent revisions removing the SSN.
- Fixed a time calculation error caused by rounding issues.
- Added an update to secondary rate to import the primary rate from older versions.

CHANGES FROM VERSION 4.1.2 → 5.0.0:

- Program now accurately tracks overtime from working vacation.
- Consolidated all setting information into a new options page.
- Added the ability to print leave of absence reports.
- Added upgrade functionality to automatically upgrade from previous versions.

- Displays the cash OT earned each day on the data page.
- Ability to show or hide the cash earned and the secondary tour selector on the data page.
- Added an option for a secondary overtime rate. This option can be used by MOS who are promoted or received a raise through any other method (i.e. contract settlement).
- Calendar now color codes a partial day off and overtime.
- Tour number on OT Slip page now fills in automatically.
- Added an option to include unpaid cash overtime from the previous year in the options page.

CHANGES FROM VERSION 4.1.1 → 4.1.2:

- Fixed a calculation error with the secondary tour length on the OT Slip page.

CHANGES FROM VERSION 4.1.0RC1 → 4.1.1:

- Added an option for a secondary tour length. This option can be used by the detective squads who have variable tours and for MOS when promoted mid year. It can also be used for the new detective contract tour change.

CHANGES FROM VERSION 4.0.3 → 4.1.0RC1:

- Fixed a problem when assigned tour was an even 8 hours.
- Changed axis on charts to have a set interval instead of an automatic one.
- Added Sick Day and Military Day to the drop down list for Day Off Type.
- Made boxes for Pct Command Log and Detail Log on OT Slip page checkable.
- Added a calendar application.
- Changed to pay periods to reflect the overtime pay periods for each check.

CHANGES FROM VERSION 4.0.2 → 4.0.3:

- Added a line to accommodate leap year on the data page.